



The Governance Statement 2022-2023

Annual Governance Statement for the Governing Board of Stoke Holy Cross Primary School September 2023

The core responsibilities of Stoke Holy Cross Governing Board are identified as follows:

1. Academic standards
2. Quality of Curriculum and Teaching and Learning
3. Pupil development and behaviour
4. Attendance
5. Community Engagement

Governance arrangements

The governing board (FGB) currently has 7 members comprising of Headteacher, 1 staff governor, 0 parent governors, 1 LA and 4 co-opted governors. During the course of the year 1 new governor was appointed, 3 governors resigned due to health or work commitments and there were 3 vacancies for most of the time. There was a successful election to the parent governor roles in the summer term. All business and statutory duties was carried out through the full FGB without delegation to sub-committees.

The FGB meets 9 times a year and in addition to financial, health and safety and personnel matters focuses on teaching and learning including curriculum offer, academic progress, attendance and behaviour for all pupil groups and expenditure and impact of the Pupil Premium and PE and Sports funding and staff wellbeing. Minutes of meetings include clear actions and evidence of challenge and support from governors. The FGB is serviced by a professional clerk.

See our website for a list of Governors.

Attendance record of governors

Governors attendance at meetings is recorded. All meetings planned in 2022/23 were held and no meetings were postponed due to not being "quorate" (the number of governors needed to ensure that legal decisions can be made). See website for details of individual governors' annual attendance at FGB meetings. Meetings were mainly held on Zoom.

Dates for all meetings and SIDP objectives presentations were published on the work planner at the beginning of the school year as part of the strategic overview of monitoring and accountability and were reviewed throughout



	<p>the year. These presentations formed an integral part of Governor monitoring throughout the year. In addition, Governors were expected to meet during the year with their nominated responsibility lead member of staff to monitor progress however this was affected by governors work commitments and health. Governors were invited to attend INSET days and visit school during a week in the summer term.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>The FGB scrutinised matters pertaining to finance, personnel, premises and health and safety as well as matters relating to improving academic standards, safeguarding and Pupil Premium.</p> <p>School improvement this year has been informed by the SIDP School Improvement and Development Plan and any key issues continuing from the 2019 Ofsted Inspection.</p> <p>Governors have a clear and thorough knowledge of all school improvement work through the HOS reports to governors and data presentations. Reports to meetings lead to detailed questioning and challenge from governors. This helps to ensure that Governors are monitoring key school improvement milestones and associated timelines and holding school leaders to account for ensuring all OFSTED recommendations are addressed. Governors' focus on this year has been the implementation of the new curriculum and pupil behaviour. Governors also started reflecting on the academisation process in line with Government requirements. Governors alongside the Headteacher, held Parent Forums – the summer one being particularly well attended.</p> <p>Policy reviews this year:</p> <ul style="list-style-type: none"> • Safeguarding and Child Protection • Pay • Behaviour • School attendance • Capability • Performance Management for Teachers • Finance • Performance Appraisal for support staff • Recruitment and selection • Uniform • Music • Whistleblowing • Behaviour for learning • Charging and remissions • Governor expenses • Anti-Bullying policy • Grievance



	<ul style="list-style-type: none"> • Bullying and Harassment • Data Protection Policy • Data Privacy Notice • Phonics • Staff Code of Conduct <p>Governors were closely involved in the annual Safeguarding review, including SCR audit, school self -review and compliance checklist and review of policy. They were also involved in sourcing project management support for the new gate to the School.</p> <p>The process to recruit new governors took some time but was successful in the summer term.</p> <p>Minutes of all Governors meetings include a log of actions and any challenge raised by governors. At the end of every meeting governors are asked what have we done today to improve the education of children at Stoke Holy Cross Primary School to ensure focus remains on the FGB delegated role.</p>
<p>Future plans for the governors</p>	<ul style="list-style-type: none"> • To induct new governors so as to provide a stable FGB and provide smooth succession planning to ensure continued effectiveness of FGB • To provide support and challenge for the Headteacher/Subject Leader and senior leaders to continue school improvement • To resume in-school monitoring by governors to ensure all statutory areas and school improvement priorities are monitored effectively • To hold further Parent Forums to improve communication and engagement between parents and governors • To continue to discuss academisation
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents/ stakeholders – please contact the Chair of Governors, via the School office. You can see the full list of governors; their attendance at meetings; and more information about what we do, on the Governors’ page of the school website.</p>